

## OPENING RITUAL GUIDE COORDINATOR

Review this job description as you prepare for the Weekend. Go over it on the Weekend as well in order to be present to your goals as the Opening Ritual Guide Coordinator.

The primary goal of the Guide Coordinator is to prepare the Opening Ritual Guides during the Friday run-through and to direct and oversee the Guides during the Opening Ritual. There is no preparation leading up to the Weekend other than you knowing the Ritual well. Please do not reach out to the Guides. The Opening Ritual Coordinator handles that.

### Guide Coordinator Responsibilities:

1. Meets with the Opening Ritual Coordinator on Friday to learn the paths that have been chosen
2. Teaches the Guides their paths during the first 10 minutes of the Friday run-through, goes through the protocol, chooses the woman who will say "first woman"

3. Makes sure Guides understand their role in the ritual.

**The Opening Ritual Guide** leads the women through the Opening Ritual and sets the pace for this ritual, making sure to walk at a rate that allows for privacy at each station but also keeps the ritual moving along.

- Go into where Attendees are waiting and say, "First woman" or "Next woman" as appropriate.
  - Say to the woman, "Please follow me in silence."
  - Take her to the Incense Station first and say, "Please go to this woman." Wait about six feet away, past the station, with your back turned to the pair to give them privacy but close enough to hear when she is finished and ready to join you again. The Incense woman will direct her to follow you.
  - Make warm eye contact but say nothing and walk on toward the Elder Station. Say, "Please go to this woman." Wait about six feet away, past the station, with your back turned to the pair to give them privacy but close enough to hear when she is finished and ready to join you again. The Elder will direct her to follow you.
  - Make warm eye contact but say nothing and walk on toward the Threshold. Say nothing, but open up your stance and your arm, directing the woman to go to the woman at the Threshold. Walk back discreetly but quickly to bring another Attendee through until all women are through the Ritual.
  - If a woman tries to engage you in conversation, please gently say, "Please maintain silence."
  - Talk to them about how to maintain proper spacing and how to stop (while maintaining silence) to give the Guide in front of them time to move ahead.
4. Directs Guides when it is their turn to go, alternating paths so as not to create a traffic jam
  5. Looks to Opening Ritual Coordinator for cues to slow down or speed up
  6. Communicates when the last Attendee is going through