



QUICK REFERENCE

- **WHAT:** Introduction to Group Building Team
- **SENDER:** Group Building Team Coordinator (Yellow Team Leader)
- **RECIPIENTS:** Staff with roles in Group Building
- **TIMING:** 5-6 Weeks out
- **PURPOSE:** Use this email template as a guide for communicating with staff assigned to the Group Building Team. Copy and paste the information below into an email and edit it there.
- **ATTACHMENTS:** Group Building Process

Hello Ladies!

Thank you so much for being part of the Group Building Process this upcoming WATC Weekend. This is a very important role, and you are offering a special gift to each Attendee by participating in it. I want to recognize that for some of you, this is a big stretch. I honor your courage. Know that I am here for you from this point forward to answer any questions and to help you as you prepare. On the Weekend, you will be fully supported by your sisters and the Elders.

Prior to the weekend, we will have a Group Building Zoom call to review your roles and answer any questions regarding this process. Please use the attached document to become familiar with your role **prior** to our Zoom meeting. Models must draft statements prior to the Zoom meeting and be ready to work on them during the call.

ZOOM DATE and TIME:

ZOOM LINK:

Group Building Team Members	Facilitator	Model
I hide from women...		
I hide from God...		
I hide from intimacy...		

In addition to our Zoom meeting, we will also meet together to finalize the process during the Friday morning (of the Weekend) Staff Meeting. Until then, if you have any questions or need support, please feel free to email me or call me at [insert phone number].

Looking forward to serving with you! Be strong!

[INSERT NAME]

[INSERT PHONE NUMBER]